

**City of Stayton
City Council Minutes
November 16, 2020**

LOCATION: STAYTON PUBLIC LIBRARY, 515 N. FIRST AVENUE, STAYTON
Time Start: 7:02 P.M. **Time End:** 9:36 P.M.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	STAYTON STAFF
Mayor Henry Porter (via Zoom)	Alissa Angelo, Administrative Services Manager
Councilor Paige Hook (excused)	Keith Campbell, City Manager
Councilor Ben McDonald (via Zoom)	Dan Fleishman, Director of Planning & Development (via Zoom)
Councilor Christopher Molin (via Zoom)	David Frisendahl, Police Chief
Councilor Jordan Ohrt (via Zoom)	Lance Ludwick, Public Works Director (via Zoom)
Councilor David Patty (via Zoom)	Janna Moser, Library Director (via Zoom)
	Susannah Sbragia, Finance Director (via Zoom)

AGENDA	ACTIONS
TELECONFERENCE MEETING	
Public Comment	None.
Consent Agenda a. November 2, 2020 City Council Minutes	Motion from Councilor Patty, seconded by Councilor Molin, to approve the consent agenda as presented. Motion passed 4:0.
Public Hearing	None.
General Business Translation Services a. Staff Report – Alissa Angelo and Keith Campbell b. Council Discussion c. Council Decision	Ms. Angelo reviewed the staff report. Council discussion of cost to include an extra mailer in the utility bill envelopes, obtaining costs for translation of staff recommended documents, eventually phasing in other documents. Staff will create a webpage on the City website for all translated documents. Motion from Councilor Ohrt to direct staff to return to Council closer to budget for consideration of translating additional documents. Councilor Ohrt rescinded her motion. Motion from Councilor Ohrt, seconded by Councilor Patty, to move forward with translation of agendas and newsletters into Spanish. <u>Council Discussion:</u> Council request to provide monthly translation costs and analytics for the Spanish webpage via email. Additionally, a note will be included on the bi-monthly newsletter indicating a Spanish version of the newsletter is available on the City's website.

	<p>Motion passed 4:0.</p> <p>Staff will return with further information on translation costs of additional documents prior to budget.</p>
<p>Shaff Road – Golf Club Road Roundabout Design Award</p> <p>a. Staff Report – Lance Ludwick</p> <p>b. Council Discussion</p> <p>c. Council Decision</p>	<p>Mr. Ludwick reviewed the staff report.</p> <p>Discussion of project cost and budget.</p> <p>Motion from Councilor Ohrt, seconded by Councilor Patty, to award the Shaff Road – Golf Club Road Roundabout Design contract to Kittleson Associates in the amount of \$336,398.91. Motion passed 4:0.</p>
<p>Proposed Code Amendments Regarding Residential Zoning</p> <p>a. Staff Report – Dan Fleishman</p> <p>b. Council Discussion</p>	<p>Mr. Fleishman reviewed the staff report and provided a presentation.</p> <p>Council questions and discussion on proposed amendments.</p>
<p>Local Option Levy Update</p> <p>a. Verbal Staff Report – Keith Campbell</p> <p>b. Council Discussion</p>	<p>Mr. Campbell provided an update on the recent general election results for the City's local option levy for funding support of the Library, Pool, and Parks.</p> <p>Council and staff discussion on the impacts of the levy failing. Staff will schedule a Council work session to further discuss the levy and funding options.</p>
Communications from City Staff	None.
Communications from Mayor and City Council	<p>Councilor Ohrt congratulated Councilor McDonald and Councilor Molin on their reelection.</p> <p>In response to a question from Council, Chief Frisendahl provided information regarding enforcement of Governor Brown's two week freeze.</p>

APPROVED BY THE STAYTON CITY COUNCIL THIS 21ST DAY OF DECEMBER 2020, BY 4:0 VOTE OF THE STAYTON CITY COUNCIL.

Date: 1/11/21

By: Henry A. Porter
Henry A. Porter, Mayor

Date: _____

Attest: Keith D. Campbell
Keith D. Campbell, City Manager

Date: 1/4/21

Transcribed by: Alissa Angelo
Alissa Angelo, Administrative Services Manager

